

# Oklahoma Unemployment during the COVID-19 Pandemic

## Step-by-Step



1

### Register on OKJobMatch.com

- Document your username and password
- Email [Help\\_OKJobMatch@oesc.state.ok.us](mailto:Help_OKJobMatch@oesc.state.ok.us) for login assistance

2

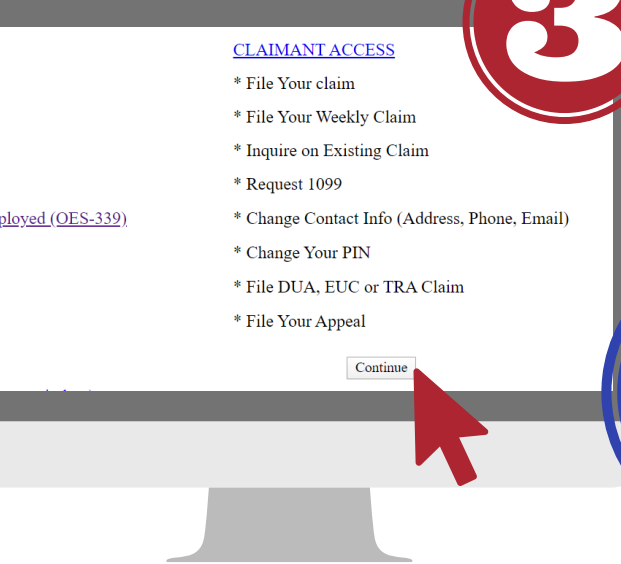
### Gather what you need to file

- See the coordinating document or visit [https://www.ok.gov/oesc/Claimants/UI\\_Checklist.html](https://www.ok.gov/oesc/Claimants/UI_Checklist.html)

3

### Visit

<https://unemployment.state.ok.us/>  
to start your claim



4

### Verify your Identification

- Fax a copy of two forms of identification, one of which must be a photo-ID, to (405) 962-7524 or email copies or photos to [idverification@oesc.state.ok.us](mailto:idverification@oesc.state.ok.us)

5

### File a weekly claim

- Access your claim weekly starting Sundays at 12:01am by going to <https://unemployment.state.ok.us/> (recommended to avoid call wait times) or by calling
  - (405) 525-1500 inside OKC area
  - (800) 555-1554 outside OKC area



**CENTRAL OKLAHOMA**  
**WORKFORCE INNOVATION BOARD**

A proud partner of the [americanjobcenter](#) network

[Visit \[cowib.org/coronavirus\]\(https://cowib.org/coronavirus\)](https://cowib.org/coronavirus)  
to stay up-to-date

# Oklahoma Unemployment during the COVID-19 Pandemic

## What you need to file:

- Social Security Number
- Name, mailing address, phone number and e-mail address (if applicable)
- Alien registration number and expiration date, if a non-citizen
- DD Form 214 Member 4, if you served in the military in the last 18 months
- Form SF 8 and SF 50 if you were employed by the Federal government in the last 18 months
- Oklahoma Driver's License or ID card number, if applicable

## Personal Info



## Employer Info



- Last Employer's\* Information:
  - Name of company as it appears on your pay check stub or W-2 form (This could be a payroll agency or staffing agency)
  - Complete mailing address including zip code and physical location
  - Company's phone number and supervisor's name
  - The reason for working reduced hours or no longer working with the employer\*\*
- Last 18 months of employment history:
  - Name of All employers as they appear on your pay check stub or W-2 form
  - Period of employment (start date and end date)
  - Wages earned and how you were paid (hourly, weekly, monthly)

\*Company you last physically worked for or are still working for part-time

\*\*If you have been given a return to work date, you will need to enter it on your claim

All individuals filing for unemployment benefits who are residents of Oklahoma are required to register for work and complete a resume at OkJobMatch.com. If you are not a resident of Oklahoma, you are required to register for work with your state's unemployment office and provide proof of registration to Oklahoma Employment Security Commission within seven days.

For login assistance, email  
[Help\\_OkJobMatch@oesc.state.ok.us](mailto:Help_OkJobMatch@oesc.state.ok.us)



**CENTRAL OKLAHOMA**  
**WORKFORCE INNOVATION BOARD**

A proud partner of the [americanjobcenter](#) network

**[Visit cowib.org/coronavirus](https://www.cowib.org/coronavirus)**  
**[to stay up-to-date](#)**