

Workforce System Technical Assistance Training Provider User Guide for EmployOklahoma

Effective Date of Policy: 03/12/2025 Rescissions: N/A

Policy Number: WSTA #09-2025 Approved By: Trae Rahill, Chief Executive Officer

STAKEHOLDERS:

- Workforce Development Board Staff
- Service Provider Staff
- OESC Regional Managers

PURPOSE: The Oklahoma Employment Security Commission (OESC), designated as the Governor's Workforce Innovation and Opportunity Act (WIOA) administrative entity, issues this guidance for training providers on account creation and navigation in EmployOklahoma.

MESSAGE:

Training Provider Self-Registration – Account Creation

1. Navigate to the Training Provider Portal, verify in the URL "training providers" is listed. Select "Create a new Account" to register.





2. From this screen, select "Sign up now".

Sign in	
Sign in with your email address	
Email Address	
Password	
Forgot your password?	
Sign in	
Don't have an account? Sign up now	

3. On the "User Details" page, input a new email address to register within the portal and send the verification code. Once the verification code is received, add the code into the text field and select "verify code".



4. After verifying the code, enter in **all** information on the "User Details" page and select "Create".

User Details	
E-mail address verified. You can now continue.	
rileytestrassatt+33@gmail.com	*
Change e-mail	
New Password is required.	
New Password	*
The password entry fields do not match. Please enter the same password in both fields and try again.	*
Display Name	
Given Name	
MiddleName	
Surname	
Create	

5. The next screen asks for the Training Provider's FEIN.

EmployOklahoma Guiding Oklahoma's Workforce
rileytestrassatt+33@gmail.com.oesc.etp Log Out
✓ Basic Information
*FEIN
Next

6. If the FEIN entered already exists in the portal, an alert message will be displayed, as shown below. If the user wants to proceed with the existing FEIN, select "Continue With Warnings". If the user wants to update the FEIN, select "No" to modify the FEIN.

	EmployOklahoma
	Guiding Oklahoma's Workforce
	rileytestrassatt+33@gmail.com.oesc.etp Log O
Our records in provided FEIN	dicate that a training provider account with the exists in our system. If the provided FEIN is
correct and yo	u wish to create a new account using this
information, cl	ick "Continue With Warnings". To update the

7. The next screen requires all necessary details relating to the Training Provider Account, such as Account Name, Address Details, etc. After entering all the required information, select "Eligible Training Provider Assurances" to move forward.

	EmployOklahoma
	Guiding Oklahoma's Workforce
	rilevtestrassatt+33@gmail.com.oesc.etp Log O
~ A	count Information
* Acco	unt Name
- n.c.s.	un Name
]
Phone	
]
* Email	
you	@example.com
Websit	e
RAPID	Number 🙃
[Number 🗸
*Coun	ty
No	ne •
* Regio	in 🚺
No	ne *
~ A	ddress Information
• Billin	n Addross Search
	g Houress Search
* Stree	
	<u>.</u>
* City	* State
Nob	le
*Zip C	ode *Country
	United States
_	

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8. After reading through all the assurances on the "Eligible Training Provider – Assurances" page, be sure to check the box, type your signature, and select "Next".

I accept the Eligible Training Provider Assurance.		
* Signature		
Jane Doe		15
		-
Previous	Next	
		1

9. Upon successful completion of registration, ETP staff will be notified to review the contact. Until the training provider contact has been reviewed, the following message

will be present, "Your contact is currently under verification. You will be notified about the status of your approval request".

			Need Help? Email us at help_employoklahoma@oesc.ok.gov				
		Home					
Your contact is curre Employ Oklahor About Us Employer Help FAQ Programs Protect Yourself	tly under verification. You Policies Accessibility Equal Opportunity Job Seeker Help Privacy Veterans' Priority	will be notified about the sta Partner Agencies OK Dept of Career and Technology Education OK Dept of Human Services OK Dept of Rehabilitation Services OK Employment Security Commission Oklahoma Works	atus of your approval request. Contact Us Oklahoma Workforce Centers				

10. The training provider contact will receive the following email notification after successful registration and submission for approval.

EmployOklahoma Guiding Oklahoma's Workforce
Hi Jane,
Welcome to Training Provider! To get started, go to login.
Username: rileytestrassatt+33@gmail.com
Thanks, Oklahoma Employment Security Commission-Office of workforce dev GCP Org

11. If the training provider contact has been approved, the contact will receive the following email notification.



12. If the training provider contact has been rejected, the contact will receive the following email notification.



Login to an Existing Account

1. After verifying the URL contains "training providers", Training provider contacts with active credentials can login to the portal by selecting "Login to my Account".

https://www.employoklahoma.gov/trainingproviders/s/login/?ec=301&startURL=%2Ftrainingproviders%2Fs%2F					
+		_	Job	Seekers Employers	
	E	Guiding Oklah Training Pre	Distance noma's Workforce avider Resources ning Programs	าล	
		Accour Please select one	of the options below		
	Login to my Accou	int Create a	new Account I d	don't know if I have an Account	
	If you are having	g trouble logging in or need hel	p, email us at help_employoklah ı	oma@oesc.ok.gov	
	Employ Oklahoma About Us Employer Help FAQ Programs Protect Yourself	Policies Accessibility Equal Opportunity Job Seeker Help Privacy Veterans: Priority	Partner Agencies OK Dept of Career and Technology Education OK Dept of Human Services OK Dept of Habilitation OK Dept of Rehabilitation Services OK Emptoyment Security Commission Oklahoma Works	Contact Us Oklahoma Workforce Centers	

2. On the "Sign in" page, enter the active email address and password, then select "Sign in".

Sign in	
Sign in with your email address	
rileytestrassatt+33@gmail.com	
Forgot your password?	
Sign in	
Don't have an account? Sign up now	

View and Search Approved Training Programs

1. External users can view all eligible training providers and training programs from the landing page of the portal by selecting "View Training Programs".

			Job Seekers Employers
		1	
E	mplo	oyOklaho	oma
	Guiding	g Oklahoma's Workfo	orce
	т	raining Provider Resources	
		View Training Programs	
	A.		
	Please s	elect one of the options belo	w
Login to my Acco	unt	Create a new Account	l don't know if I have an Account
If you are havir	ig trouble logging in	or need help, email us at help_empl	oyoklahoma@oesc.ok.gov
Employ Oklahoma	Policies	Partner Agenc	ies Contact Us
About Us Employer Help FAQ Programs Protect Yourself	Accessibility Equal Opportunity Job Seeker Help Privacy Veterans' Priority	OK Dept of Career and Technology Education OK Dept of Human Se OK Dept of Labor OK Dept of Rehabilitat Services	d Oklahoma Workforce Centers rvices
		OK Employment Secu Commission Oklahoma Works	rity

2. The search for approved training programs can be narrowed down by using the filters.

EmployOklahoma				
Home ETPL Search	Eligible Training Provider List			
Search Eligible Tr You can search for Eligible Training F	raining Providers			
Search Programs				
Focus on narrowing down the ri	ght Training Programs for you, then clic	k Search Programs to see results.		
Enter search terms here			Q Search Programs	😮 Clear Filters
Training Program 🕺 Equal to Name	Costs: Books & 2 Equal to Supplies	Costs: Tuition & Fees	Program Length 2 rd Equal to Hours	Program Length 💦 Equal to Weeks
Training Program Name	Costs: Books & Supplies	Costs: Tuition & Fees	Program Length Hours	Program Length Weeks
Name of Associated 🖓 Equal to Credential	In-State Total Cost	Out-Of-State Total		
Name of Associated Credential	In-State Total Cost	Out-Of-State Total Cost	Y Program Prerequisites	Y Program Format
▼ Potential Outcome	▼ Accredited P	rogram	▼ Local Area	▼ County

Training Provider Resources

1. From the landing page, helpful links can be found when clicking "Training Provider Resources".

		4	Job Seekers Employers
E	Guiding Ok	Oklaho Iahoma's Workfor Provider Resources	ma ^{ce}
	Acco Please select	one of the options below	,
Login to my Acco	unt Creat	te a new Account	l don't know if I have an Account
lf you are havir	ig trouble logging in or nee	d help, email us at help_employ	oklahoma@oesc.ok.gov
Employ Oklahoma About Us Employer Help FAQ Programs Protect Yourself	Policies Accessibility Equal Opportunity Job Seeker Help Privacy Veterans' Priority	Partner Agencie OK Dept of Carere and Technology Education OK Dept of Human Servi OK Dept of Labor OK Dept of Rehabilitation Services OK Employment Security Commission	s Contact Us Okiahoma Workforce Centers

Training Provider Portal User Capabilities

Features on Home Page

1. Upon successful login, training provider contacts will see the message "Welcome to our Training Provider Portal"

EmployOklahoma Guiding Oklahema's Workforce	L	Need Help? I	mail us at help_employoklaho	na@oesc.ok.gov	🌲 🙆 Jane Doe
	Home	Become an Eligible Training Provide	r Training Program	Need Help?	
	EmployOl	klahoma			
Wel	come to our Trai	ining Provider Port	al!		
This platform has been thoughtful streamline and enhance your oper	ly crafted with our invaluable tr ations.	aining providers in mind. Here, you'	I find a suite of tools tailored	to	
Begin by effortlessly enrolling par offers you the autonomy to keep a all times.	ticipants and closely monitorir all your essential details current	ng their attendance throughout the , ensuring we stay in sync and main	ir training journey. Our syste tain efficient communication	m at	
Considering expanding or introduc experience a seamless approval pr progress, and tailor experiences as	cing a new program? We make: rocess. Additionally, every regis s needed.	s it simple. Propose new programs tered participant is at your fingertip	directly through our portal, an s; view their profiles, track the	nd eir	
Lastly, as they evolve and succee they're acquiring a new skill set or	d, our platform provides an in obtaining a key certification, yo	tuitive way to record and celebrat ou can capture it all right here.	e their achievements. Wheth	er	
Join us in making training transfor	mative and impactful. Dive in ar	nd discover the potential!"			
	Employ Oklahoma About Us Employer Help FAQ Programs Protect Yourself	Policies Accessibility Equal Opportunity Job Seeker Help Privacy Veterant' Priority	Partner Agencies OK Dept of Career and Technology Education OK Dept of Human Services OK Dept of Habbilitation Services OK Employment Security Commission Oklahoma Works	Contact Us Oklahoma Workforce Centers	

- 2. Contacts can access the following screens by selecting the different tabs across the top of the Home Page.
 - a. Become an Eligible Training Provider
 - b. Training Program
 - c. Need Help?

Under the contact's name after clicking it:

- a. My Profile
- b. My Account
- c. Logout

EmployOklahoma		Need Help? Er	mail us at help_employoklahon	na@oesc.ok.gov		🐥 🙆 Jane Doe
	Home	Become an Eligible Training Provider	Training Program	Need Help?		
E		klahoma ha's Workforce				
Welco	me to our Trai	ning Provider Porta	al!			
This platform has been thoughtfully crain streamline and enhance your operation:	ited with our invaluable tra 5.	aining providers in mind. Here, you'll	find a suite of tools tailored t	0		
Begin by effortlessly enrolling participa offers you the autonomy to keep all you all times.	nts and closely monitorin r essential details current,	ig their attendance throughout thei ensuring we stay in sync and maint	r training journey. Our syster ain efficient communication a	m at		
Considering expanding or introducing a experience a seamless approval process progress, and tailor experiences as need	new program? We makes . Additionally, every regist led.	s it simple. Propose new programs d tered participant is at your fingertips	irectly through our portal, an ; view their profiles, track the	d ir		
Lastly, as they evolve and succeed, ou they're acquiring a new skill set or obtai	r platform provides an int ning a key certification, yo	tuitive way to record and celebrate ou can capture it all right here.	their achievements. Whethe	er		
Join us in making training transformativ	e and impactful. Dive in an	nd discover the potential!"				
En Abc FA FAC Pro	nploy Oklahoma sut Us sloyer Help g grans tect Yourself	Policies Accessibility Equal Opportunity Job Seeker Help Privacy Veterans' Priority	Partner Agencies OK Dept of Career and Technology Education OK Dept of Human Services OK Dept of Labor OK Dept of Rehabilitation Services OK Employment Security Commission Oklahoma Works	Contact Us Oklahoma Workforce	Centers	

- 3. Contacts can log out of the portal by clicking their avatar/name on the top right corner of the home page then select "Logout".
- 4. If the contact is rejected, the below message will appear, and the user will only be able to update their profile and account information by selecting their avatar/name.

EmployOklahoma	Need	Help? Email us at help_employoklaho	na@oesc.ok.gov	Jane Doe
		Home		
Your contact has been rejecte Employ Oklahe About Us Employer Help FAQ Programs Protect Yourself	d, and you are unable to acce oma Policies Accessibility Equal Opportunity Job Seeker Help Privacy Veterans' Priority	ess the portal. Please contac Partner Agencies OK Dept of Career and Technology Education OK Dept of Human Services OK Dept of Human Services OK Dept of Rehabilitation Services OK Employment Security Commission Oklahoma Works	t your local office for further assistance Contact Us Oklahoma Workforce Centers	

Applying to become an Eligible Training Provider

1. Approved contacts will be able to submit the application to become an Eligible Training Provider from the tab "Become an Eligible Training Provider".

EmployOklahoma	Need Help? Er	nail us at help_employoklahom	a@oesc.ok.gov	🌲 🙆 Jane Doe
Hom	e Become an Eligible Training Provider	Training Program	Need Help?	
Become an Eligible Training Provider Provider Name : Trucking Academy Address Street : City : Dip/Postal Code : County : Please make sure you have uploaded the necessary files by Supplementary Documents Alternative document instead of WIDA performance indicat Other Documents Circlentials	y clicking on the checkbox next to the file name b	State/Province : OK Country : United States Region : Central elow:		
Cr drop files Upload Files Cr drop files Employ Oklah About Us Employ Oklah About Us Employer Heip RAQ Programs Protect Yourself	oma Policies Accessibility Equal Opportunity job Sester Help Privacy Veterent' Priority	Partner Agencies DK Dept of Career and Technology Education DK Dept of Numan Services DK Dept of Numan Services DK Dept of Numan Services DK Employment Security Commission DKIAhoma Works	Contact Us Oklahoma Workforce Centers	sont 1

- 2. Contacts will upload the necessary documents and select "Submit" for ETP staff to review their application to become an Eligible Training Provider.
- 3. Once the application has been submitted successfully, the message below will appear.

EmployOklahoma		Need Help? Email us	at help_employoklahoma@	oesc.ok.gov	٠	Jane Doe
	Home Become an El	igible Training Provider	Training Program	Need Help?		
Your application to become an elig About Us Employer Hel FAQ Programs Protect Yours	gible training provider ha Oklahoma Policies Accessibility Ip Equal Oppor Job Seeker H Privacy telf Veterans' Priv	es been successfully s Parta OK Dep tunity Technol elp OK Dep OK Dep OR Dep Services OK Emp Commis Oklahor	submitted. ner Agencies t of Career and logy Education t of Human Services t of Labor t of Rehabilitation sion ma Works	Contact Us Oklahoma Workforce Centers		Done

4. After the request has been submitted and it's being reviewed, contacts will see the message "Your request to Become an Eligible Training Provider is under review" when clicking on the "Become an Eligible Training Provider" tab.

EmployOklahoma		Need Help? Em	nail us at help_employoklahon	na@oesc.ok.gov	د 🕚 🌲	ane Doe
	Home	Become an Eligible Training Provider	Training Program	Need Help?		
E At FA Pr Pr	mploy Oklahoma bout Us mployer Help AQ rograms rotect Yourself	r request to Become an Eligible Tr Policies P Accessibility 0 Equal Opportunity Tr Job Seeker Help 0 Privacy 0 Veterans' Priority 0 0 0 0 0 0 0 0 0 0 0 0 0 0	raining Provider is under r Partner Agencies K Dept of Career and echnology Education K Dept of Labor X Dept of Labor X Dept of Rehabilitation ervices X Employment Security iommission Klahoma Works	eview. Contact Us Oklahoma Workforce Centers		

5. If the application is approved, the following message will appear if the contact clicks "Become an Eligible Training Provider".

EmployOklahoma		Need Help? Em	ail us at help_employoklahom a	a@oesc.ok.gov	٠	Jane Doe
	Home Becon	ne an Eligible Training Provider	Training Program	Need Help?		
Employ About Us Employer He FAQ Programs Protect Your	Oklahoma Pol Acce elp Equu job S Priva self Veter	You are already an Eligibi icies P ssibility 0 io Opportunity Tri eeker Help 0 cy 0 rans' Priority 0 co co co co co co co co co co co co	le Training Provider. Partner Agencies XIX Dept of Career and echnology Education XIX Dept of Human Services XIX Dept of Rehabilitation ervices XIX Employment Security commission kikahoma Works	Contact Us Oklahoma Workforce Centers		

Creating Training Programs

- 1. Eligible Training Providers can submit training programs for review by selecting the "Training Program" tab.
- 2. Next, the contact will select the "New Training Program" type- either "Training Programs" or "RA Training Programs".

EmployOklahoma Guiding Oklahoma's Workforce	t -	Need Help	? Email us at help_employoklah d	oma@oesc.ok.gov	🌲 🙆 Jane De
	Home	Become an Eligible Training Provi	der Training Program	Need Help?	
			X	-	
Training Program			Q Search Training Program		Search
	~ 1	First < Previous Showing	New Training Program -Select Type of Training Pro	gram- v	
	Employ Oklahoma About Us Employer Help FAQ Programs Protect Yourself	Policies Accessibility Equal Opportunity Job Seeker Help Privacy Veterans' Priority	Partner Agencies OK Dept of Career and Technology Education OK Dept of Human Services OK Dept of Rehabilitation Services OK Employment Security Commission Oklahoma Works	Contact Us Oklahoma Workforce Centers	

3. After selecting "Training Programs", fill out all the required information for the program and then select "save".

Need Helt	p? Email us at help. employoklahoma@oesc.ok.gov
New Training Progra	m: Training Programs
	* = Required Information
Program Information	
Training Program Name	Record Type
	Training Programs
Complete this field.	
Training Provider	* Local Area
Trucking Academy X	None v
WIOA Approval	Single or multiple courses?
	None 🔻
• Non-Traditional Gender Work?	Description of Training Program
None 👻	
URL of Training Program	•Program Format
	Available Chosen
	In Person
	Online, E-learning
	4 Hybrid or Blanda
	high do blende
Training Schedule	Program Prerequisites
Available Chosen	None v
Daytime Hours	
Evening Hours	
4	
Weekends	
	710
Training Location	
Search Address Q	
Training Location (Country/Territory)	
United States 👻	
Training Location (Street)	
Cancel	ve & New Save
Training Location (City) (State/Province)	

4. After successfully adding a training program, performance measures must be submitted to trigger the review process.

EmployOklahor Guiding Oklahoma's Workford	ma		Need Help? Em	ail us at help_employo	klahoma@oesc.ok.gov	🌲 🙆 Jane Doe
		Home	Become an Eligible Training Provider	Training Prog	ram Need Help?	
Training Program CDL						Edit
Training Provider Trucking Academy	Occupational Code # Heavy and Tracto	#1 or-Trailer True	ck Drivers Program Status Pending Initial Approval	Course Type New	In-State Total Cost \$4,200.00	
Please click on the	"New" button in the	"Performanc	e Measures" section on the right to submit the (Overall Performance m	neasure and trigger the approv	val process for the selected program.
✓ Program Information	1				Training Program	- Performance Measures (0) New
Training Program Name CDL		/	Record Type Training Programs	17	[
Training Provider		-	Local Area		Files (0)	Add Files
Trucking Academy			Central	/		
WIOA Approval			Single or multiple courses? Single courses	/		1 Upload Files
Non-Traditional Gender Work?			Description of Training Program			Or drop files
Non-traditional for women		/	CDL Training	/		
URL of Training Program			Program Format			
		/	In Person	/		
Training Schedule			Program Prerequisites 0 High School Diploma or Equivalent			
Training Location			710	,		
United States		/		/		
•						

5. Once all required fields for performance have been completed, click "save".

		* = Required In	orma
formation			
* Performance Report Name	R	Record Type	
	_	Dverall	
Complete this field.			
•Number Served		Training Program	
		5 CDL	×
•Number Completed		•Number Exited	
• Nr Employed in 2nd Qtr After Exit		• Dr for Employed in 2nd Qtr After Exit 🕚	
• Nr Employed in 4th Qtr After Exit		* Dr for Employed in 4th Qtr After Exit 🕚	
Credential Attainment		• Median Earnings in 2nd Qtr After Exit 🕚	
• Avg Earnings in 2nd Qtr After Exit 🕚		*Average Earnings in 4th Qtr After Exit 🚺	
*Start Date		*End Date	
	茴		苗

6. After the performance information has been submitted, the contact will receive an error message if they try to update information on the program because the program is going through the review process.

	ZIP	
	⊘ We hit a snag.	8
reet)	 Review the errors on this page. This record is locked. If you need edit it, contact your admin. 	to
	Cancel	Save

7. The contact will receive email notification of the program's status once the program has gone through the review process.

Creating RA Training Programs

- 1. Training Providers can create RA training programs without becoming an Eligible Training Provider first.
- 2. Training Providers will select "Training Program" at the top of the page then select "RA Training Programs" for the new training program type.

		Need Help? Email us at help_employoklahoma@oesc.ok.gov			🌲 🙆 Jane D
	Home	Become an Eligible Training Pro	vider Training Program	Need Help?	
			<u> </u>		
Training Program			Q Search Training Program		Search
Emp About U Employ FAQ Program Protect	loy Oklahoma Js rer Help ms Yourself	First Previous showin Policies Accessibility Equal Opportunity Job Seeker Heip Privacy Veterans' Priority	New Training Program -Select Type of Training Program and 1 of 0 Page(s) Next > Partner Agencies OK Dept of Career and Technology Education OK Dept of Human Services OK Dept of Labor OK Dept of Rehabilitation Services OK Dept of Labor	gram-]

3. Then fill out all the required information for the new RA training program and select "save".

Need Hel	p? Email us at help_employoklahoma@oesc.ok.gov ×
Sponsor Program Information Training Program Name	* = Required Information Record Type RA Training Programs
Complete this field. Date of Registration	Description of Training Program
Program Format Available Chosen In Person Online, E-learning, Hybrid or Blended	Occupational Code #1 Search Occupational Codes Q
No of active apprentices in the programs	Offered When Available Class held days Class held evenings Class held weeken Class held ther
Length of Apprenticeship	Providing Related Technical Instruction
Date 2/14/2025	I agree to add the RA program to ETPL
System Information Legacy Data Source	Trucking Academy X
Cancel Sa	ve & New Save

4. Approved documentation from the Office of Apprenticeship must be submitted by selecting "upload files".

EmployOklahoma		Need Help? Ema	🌲 🙆 Jane Doe		
	Home	Become an Eligible Training Provider	Training Prog	gram Need Help?	
Welding RA Program					Edit
Training Provider Occupational Trucking Academy	Code #1 Prog Pen	rram Status Course Type ding Final Approval New	In-State Total C	ost	
Please uplc ✓ Sponsor Program Information	ad the 'Approved Doc	ument from the Office of Apprenticeship' by	clicking the 'Add File:	s' button located on the right side of the page.	Add Files
Training Program Name Welding RA Program Date of Registration 2 04 (2005	/	Record Type RA Training Programs Description of Training Program	0		
Program Format In Person		Occupational Code #1	/		
No of active apprentices in the programs	1	Offered When 🟮	I	Training Program - Performance N	Aeasures (0) New
Length of Apprenticeship 2 years	ø	Providing Related Technical Instruction	/		

5. The contact will receive email notification of the RA program's status once the program has gone through the review process.

Managing Training Programs

- 1. When a contact edits an approved training program, the ETP State Admin will be notified.
- 2. The Training Program will be moved to the "Pending Final Approval" stage.
- 3. Once the ETP State Admin has reviewed the changes, the status of the program will reflect in the portal.

Applying for Continued Eligibility

- 1. Training Providers can apply for Continued Eligibility 30 days prior to the expiry date. Note: RA Programs do not expire.
- 2. The portal will display the option to "Apply for Continued Eligibility" 30 days before the program's expiry date. The contact can select the option and verify and change the details of the Training Program if needed.

raining Program	Q Search Training Prog	ram	Search
	New Training Program		
	-Select Type of Trainin	ig Program-	
CDL	Welding RA Program		
Location: United States	Location: United States		
Description: CDL Training	Description: Welding RA program		
Menu Details Apply for Continued Elisibility	Jilou Datalla		
view Secans Apply for Conditived Englority	View Details		
2			
	First < Previous Showing 1 of 1 Page(s) Next	> Last >>	

- 3. The portal will also ask for the overall performance report, before triggering the review process.
- 4. Once the submission has been completed successfully for continued eligibility, the contact will see the message below.



5. The ETP contact will receive an email alerting the status of applied continued eligibility once the review process has been completed.

EQUAL OPPORTUNITY AND NONDISCRIMINATION: All providers must comply with WIOA's Equal Opportunity and Nondiscrimination provisions which prohibit discrimination on the basis of race, color, religion, sex national origin (including limited English proficiency), age, disability, political affiliation or belief, or, for beneficiaries, applicants, and participants only, on the basis of citizenship status or participation in a WIOA Title-I financially assisted program or activity.

ACTION REQUIRED: This Workforce System Technical Assistance (WSTA) must be added to the permanent records of all Local Workforce Development Boards and shared with all appropriate staff.

INQUIRIES: If you have any questions or concerns regarding this issuance, please email <u>WorkforceServices.Inquiry@oesc.ok.gov</u>.